## **Notice of Annual General Meeting**

Yarraman Financial Services Limited A.B.N. 57 113 889 768

# To be held at 7:00 pm on Wednesday 19<sup>th</sup> November 2008 at Yarraman Memorial Hall, Browne St Yarraman QLD

## **Ordinary Business**

## 1. Receipt of Annual Report

To receive the Company's Financial Report, the Directors' Report and the Auditor's Report for the year ended 30 June 2008.

## 2. Election of directors

Election of Directors in accordance with the Company's Constitution:

- (a) Mr Lee Ryan Evans was appointed by the Board during the year and offers himself for re-election;
- (b) Mr James Alan Beveridge was appointed by the Board during the year and offers himself for re-election;
- (c) Cr Noel Leslie Strohfeld retires by rotation and offers himself for re-election;
- (d) Terence Edward Dhann retires by rotation and offers himself for re-election;
- (e) Frank E Smith retires by rotation and offers himself for re-election

## 3. Change of Company Name

To Change the Company Name from Yarraman Financial Services Limited to South Burnett Community Enterprises Limited

## Attending the meeting

All shareholders may attend the Annual General Meeting.

Joint holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more

Yarraman Financial Services Limited

A.B.N. 57 113 889 768

Registered Office – 23 Toomey St, Yarraman QLD 4614

Board 3-1 Updated July 2004

than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

Corporate shareholder: A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of a representative's appointment to be given to the Company before the Meeting.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

## **Voting rights**

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at 5:00pm on 18<sup>th</sup> November 2008.

By order of the board

Ross Begent

Company Secretary 15<sup>th</sup> October 2008

Board 3-2 Updated July 2004

# Yarraman Financial Services Limited Proxy Form

## **Yarraman Financial Services Limited** All correspondence to: ABN 57 113 889 768 Yarraman Financial Services Limited PO Box 42 Yarraman Queensland Australia Enquiries 07 4163 8162 Facsimile 07 4163 8377 Mark this box with an 'x' if you have made any changes to your address details (see reverse) MEMBER: ADDRESS: TOWN: STATE: POSTCODE: Appointment of proxy I/We being a member/s of Yarraman Financial Services Limited and entitled to attend and vote appoint the person named below or, if no person is named below, the Chairman of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held at Yarraman Memorial Hall, Yarraman on Wednesday 19<sup>th</sup> November 2008 at 7:00pm and at any adjournment of that meeting. the Chairman Write here the name of the person you are appointing if of the Meeting OR this person is someone other than the Chairman of the (mark with an 'X') Meeting. Voting directions to your proxy - please mark to indicate your directions For Against Abstain\* **Ordinary Business** Item 1. Receipt of financial report, directors' report and auditor's report Item 2. Appointment of directors Item 3. Change of Company Name \*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll. **PLEASE SIGN HERE** This section must be signed in accordance with the instructions overleaf to enable your directions to be implemented. Individual or Shareholder 1 Shareholder 2 Shareholder 3

**Director/Company Secretary** 

Director

Sole Director and

**Sole Company Secretary** 

## How to complete the Proxy Form

#### 1 Your name and address

This must show your name and address as it appears on the company's share register. If your address has changed, please mark the box and provide the amended details on the form. Please note, you cannot change ownership of your shares using this form.

## 2 Appointment of a proxy

A member entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a member of the Company. A proxy may be an individual or a company.

## 3 Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

## 4 Voting instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

## 5 Signing instructions

The Proxy Form must be signed in the spaces provided.

*Individual:* If the holding is in one name, the holder must sign.

Joint Holding: If the holding is in more than one name, any one holder may sign.

Power of Attorney: To sign under power of attorney, you must have already lodged this document with the

Company or attach a certified copy of the power of attorney to this form when you return

it.

Companies: If the Company has a Sole Director who is also the Sole Company Secretary, this form

must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate "Certificate of Appointment of Corporate Representative" must be produced before admission to the meeting.

#### Lodging instructions

This Proxy Form (and any power of attorney under which it is signed) must be received by the Company not later than [2 business days] before the meeting (ie by 5:00pm on Friday 14<sup>th</sup> November 2008). Any Proxy Form received after that time will not be valid for the scheduled meeting. Documents may be lodged in any of the following ways.

- By post or hand delivery to the Company's registered office at 23 Toomey Street Yarraman QLD 4614.
- By facsimile to 07 4163 8377