# Notice of Annual General Meeting Wantirna Community Financial Services Limited

A.B.N.11 068 049 178

To be held at 7.00 p.m. on Tuesday 9<sup>th</sup> November 2010 at Knox Presbyterian Church, Thaxted Parade WANTIRNA

#### Invitation

Light refreshments will be provided at the close of the meeting and an invitation is extended to all to meet with directors and staff during this period.

# **Ordinary Business**

# 1. Receipt of Annual Report

To receive the Company's Financial Report, the Directors' Report and the Auditor's Report for the year ended 30 June 2010.

#### 2. Election of directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

- (a) That Robert Scott be re- elected as a director of the Company.
- (b) That Judy Blizzard be re- elected as a director of the Company.
- (c) That Rowland Ward be re- elected as a director of the Company.
- (d) That Sharon O'Malley be elected as a director of the Company.

# Attending the meeting

All shareholders may attend the Annual General Meeting.

Joint holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

Corporate shareholder: A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of a representative's appointed to be given to the Company before the Meeting.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

Board 3-1 Updated July 2008

# Voting rights

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at 7.00 pm on Tuesday 9<sup>th</sup> November 2010.

By order of the board

Judy Blizzard

Company Secretary

14/10/2010

# **Explanatory Notes**

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

# Agenda item 2: Election of directors

The following information is provided about candidates for election to the Board.

- (a) Robert Scott retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election. (Refer Annual Report Page 5)
- (b) Judy Blizzard retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election. (Refer Annual Report Page 5)
- (c) Rowland Ward retires by nomination in accordance with the constitution of the Company, and being eligible, offers himself for re-election. (Refer Annual Report Page 6)
- . (d) Sharon O'Malley by nomination in accordance with the constitution of the Company, and being eligible, offers herself for election.

  Sharon 40 is an Accountant/Consultant and holds a Bachelor of Business majoring in Accounting. Currently has her own O'Malley & Co Accounting Business and has 11 year's experience in public practice accounting and business consulting. Was original Director of WCFSL till August 2007 (resigning only due to family illness)
- (e) Thomas Adrian Spiesser retires by election in accordance with the constitution of the Company, and will not be offering himself for re-election.

# Proxy Form

#### Wantirna Community Financial Services Ltd.

ABN 11 068 049 178



All correspondence to: Wantirna Community Financial Services Limited Shops 5-6 Wantirna Mall 348 Mountain Highway **WANTIRNA 3152** State Victoria Australia Enquiries 03 9720 2922 Facsimile 03 9720 7866

Mark this box with an 'x' if you have made any changes to your address details (see reverse) Please Complete Name: ..... Address ..... Town ...... State ....... Postcode ......... Appointment of proxy

I/We being a member/s of Wantima Community Financial Services Limited and entitled to attend and vote appoint the person named below or, if no person is named below, the Chairman of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held at Knox Presbyterian Church Thaxted Parade, WANTIRNA on Tuesday 9<sup>TH</sup> NOVEMBER 2010 at 7.00 P.M. and at any adjournment of that meetina.



the Chairman of the meeting (mark with an 'X')

OR



Write here the name of the person you are appointing if this person is someone other than the Chairman of the meeting.

Voting directions to your proxy - please mark

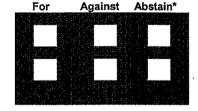


to indicate your directions

Ordinary Business

Item 1. Receipt of financial report, directors' report and auditor's report

Item 2. Election of Directors



\*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.

Sole Company Secretary

This section must be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Individual or Shareholder 1 Shareholder 2 Shareholder 3 Sole Director and Director **Director/Company Secretary** 

# How to complete the Proxy Form

### 1 Your name and address

This is your name and address as it appears on the company's share register. If this information is incorrect, please mark the box and make the correction on the form. Please note, you cannot change ownership of your shares using this form.

#### 2 Appointment of a proxy

A member entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a member of the Company. A proxy may be an individual or a company.

#### 3 Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

#### 4 Voting instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

# 5 Signing instructions

The Proxy Form must be signed in the spaces provided.

Individual: If the holding is in one name, the holder must sign.

Joint Holding: If the holding is in more than one name, any one holder may sign.

Power of Attorney: To sign under power of attorney, you must have already lodged this document with the

Company or attach a certified copy of the power of attorney to this form when you return

it.

Companies: If the Company has a Sole Director who is also the Sole Company Secretary, this form

must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate "Certificate of Appointment of Corporate Representative" must be produced before admission to the meeting.

#### Lodging instructions

This Proxy Form (and any power of attorney under which it is signed) must be received by the Company not later than 2 business days before the meeting (ie by 4pm on Friday 5<sup>th</sup> November 2010). Any Proxy Form received after that time will not be valid for the scheduled meeting. Documents may be lodged in any of the following ways.

- By post or hand delivery to the Company's registered office at Shop 5-6 Wantirna Mall 348 Mountain Highway Wantirna Victoria 3152.
- By facsimile to (03) 9720 7866

[Note: A board should consider whether to provide for electronic lodgement – see s250B(3) and regulation 2G.2.01(1). In the case of a BSX-listed company, see also s250BA]