

Notice of Annual General Meeting

Pinjarra Community Financial Services Limited
A.B.N. 31 097 389 547

To be held at 6.00pm on Tuesday 22nd November 2011 at the Pinjarra Football Club Clubrooms, Sir Ross McLarty Oval, Pinjarra WA

Ordinary Business

1. Chairman's Report

The Chairman, Ms Rosemarree Reynolds will present her report on the operations of the Company for the year ended 30 June 2011

2. Adoption of Accounts

To receive and consider the financial statements and reports to the shareholders comprising:

- a) The accounts for the year ended 30 June 2011 and balance sheet of the Company as at 30 June 2011
- b) The Director's declaration and report by Auditors for the financial year ended 30 June 2011
- c) The Directors report for the financial year ended 30 June 2011

3. Election of Directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

Re-election of Director appointed since last Annual General Meeting

- (a) That **Deborah Eaton** be elected as a Director of the Company
- (b) That **Barbara Hammond** be elected as a Director of the Company

Re-election of Director retiring by rotation

- (b) That **Rosemarree Reynolds** be re-elected as a Director of the Company.

4. Appointment of Auditor

To consider, and if thought fit, pass the following resolution as an ordinary resolution.

To appoint **David Hutchings** of **Andrew Frewin & Stewart** as Auditor of the Company subject to ASCI approval.

Attending the meeting

All shareholders may attend the Annual General Meeting.

Joint holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

Proxy: If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

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Corporate Shareholder: A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of a representative's appointment to be given to the Company before the meeting.

Voting rights

Each shareholder is entitled to **one** vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at **5.00pm** on 18th November 2011.

By order of the Board

Amanda Kaufman
Company Secretary

Dated: 20th October 2011

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Explanatory Notes

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

Agenda item 3. Election of Directors

The following information is provided about candidates for election to the Board.

Re-election of Director appointed since last Annual General Meeting

- (a) **Deborah Eaton**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for election.
- (b) **Barbara Hammond**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for election.

Re-election of Director retiring by rotation

(a) **Rosemarree Reynolds** retires by rotation in accordance with the constitution of the Company, and being eligible, offers him/herself for re-election.

Agenda item 4. Appointment of Auditor

Item 4 is an ordinary resolution to seek your approval for the appointment of **David Hutchings** of **Andrew Frewin & Stewart** as the Company's Auditor, subject to approval by ASIC.

The Board has received **David Hutchings** consent to act and written notice of **Andrew Frewin & Stewart's** nomination as Auditor from a shareholder.

The appointment of **David Hutchings** of **Andrew Frewin & Stewart** requires approval of shareholders under the Corporations Act.

Proxy form

Pinjarra Community Financial Services Limited
A.B.N. 31 097 389 547

All correspondence to:
Pinjarra Community Financial Services Ltd
PO Box 108
PINJARRA WA 6208
Enquiries: 0437 885 344
Email: admin@pcfsl.com.au

Mark this box with an 'X' if you have made any changes to your address details (see reverse)

Appointment of proxy

I/We being a member/s of **Pinjarra Community Financial Services Limited** and entitled to attend the vote appoint the person named below or,
if no person is named below, the Chairman of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held at **Pinjarra Football Club Clubrooms** on **Tuesday 22nd November 2011** at **6.00pm** and at any adjournment of that meeting.

The Chairman of the Meeting
(mark with an 'X')

OR

Write here the name of the person you are appointing if this person is someone other than the Chairman of the Meeting.

Voting directions to your proxy

Please mark with 'X' to indicate your directions

	Accept	Decline	Abstain*
Item 1. Receipt of Chairman's Report			
Item 2. Adoption of Accounts			
Item 3. Election of Officers (a) Deborah Eaton (b) Barbara Hammond Re-election of Rosemarree Reynolds			
Item 4: Appointment of Auditor			

*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.

PLEASE SIGN HERE

This section **MUST** be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Individual or Shareholder 1

Shareholder 2

Shareholder 3

Sole Director and
Sole Company Secretary

Director

Director/Company Secretary

Pinjarra Community Financial Services Limited>
A.B.N. 31 097 389 547
Registered Office – 7c George Street, Pinjarra, WA 6208

Proxy form

How to complete this Proxy form

1. Your name and address

This is your name and address as it appears on the Company's share register. If this information is incorrect, please mark the box and make the correction on the form. **Please note, you cannot change ownership of your shares using this form.**

2. Appointment of a proxy

A member entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a member of the Company. A proxy may be an individual or a Company.

3. Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

4. Voting instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

5. Signing instructions

The Proxy form must be signed in the spaces provided.

Individual

If the holding is in one name, the holder must sign.

Joint holding

If the holding is in more than one name, any one holder may sign.

Power of Attorney

To sign under power of attorney, you must have already lodged this document with the Company or attach a certified copy of the power of attorney to this form when you return it.

Companies

If the Company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the meeting.

How to complete this Proxy form

This Proxy form (and any power of attorney under which it is signed) must be received by the Company not later than **2 business days** before the meeting **i.e. by 5.00pm, 18th November 2011**. Any Proxy form received after that time will not be valid for the scheduled meeting.

Documents may be lodged in any of the following ways:

Post or hand delivery

To the Company's registered office at **7c George Street, Pinjarra, WA 6208 (PO Box 108, Pinjarra WA 6208)**

Facsimile

To fax number **(08) 9531 4480**

Email

To email address **admin@pcfsl.com.au**