

# Notice of Annual General Meeting

**Mt Evelyn & Districts Financial Services Ltd**  
**A.B.N. 93 096 782 240**

**To be held at 7.00pm on 27 October 2011**  
**at Hardy House, 49 Birmingham Road, Mt Evelyn, Victoria.**

## Ordinary Business

### 1. Receipt of Annual Report

To receive the Company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2011.

### 2. Election of Directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

#### **Re-election of Director appointed since last Annual General Meeting**

- (a) That Warwick (Rick) Bayliss be elected as a Director of the Company.
- (b) That Georgia Donovan be elected as a Director of the Company.

#### **Re-election of Director retiring by rotation**

- (c) That Jill Rule be elected as a Director of the Company.
- (d) That Margi Sank be elected as a Director of the Company.
- (e) That Gai Williams be elected as a Director of the Company.

### 3. Appointment of Auditor

To consider, and if thought fit, pass the following resolution as an ordinary resolution.

That the re-appointment of Richmond Sinnott & Delahunty as Auditor of the Company be approved.

## Attending the meeting

All shareholders may attend the Annual General Meeting.

*Joint holders:* In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

*Corporate shareholder:* A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of a representative's appointment to be given to the Company before the meeting.

## Voting rights

Each shareholder is entitled to **one** vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as shareholders as at 5.00pm on 30 September 2011.

By order of the Board

**Margi Sank**

Company Secretary  
**19 September 2011**

# Notice of Annual General Meeting

## Explanatory Notes

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

### Agenda item 2. Election of Directors

The following information is provided about candidates for election to the Board.

#### Re-election of Director appointed since last Annual General Meeting

- (a) Warwick (Rick) Bayliss, having been appointed by the Board since the last Annual General Meeting, retires in accordance with the constitution of the Company, and being eligible, offers himself for election.
- (b) Georgia Donovan, having been appointed by the Board since the last Annual General Meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for election.

#### Re-election of Director retiring by rotation

- (c) Jill Rule retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election.
- (d) Margi Sank retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election.
- (e) Gai Williams retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election.

### Agenda item 3. Appointment of Auditor

Item 3 is an ordinary resolution to seek your approval for the re-appointment of Richmond Sinnott & Delahunty as the Company's Auditor.

# Proxy form

**Mt Evelyn & Districts Financial Services Ltd**  
A.B.N. 93 096 782 240

All correspondence to:  
**Mt Evelyn & Districts Financial Services Ltd**  
**PO Box 451**  
**Mt Evelyn VIC 3796**  
Enquiries: (03) 9737 1833  
Facsimile: (03) 9737 1844

## Appointment of proxy

I/We being a shareholder/s of Mt Evelyn & Districts Financial Services Limited and entitled to attend the vote appoint the person named below or, if no person is named below, the Chairman of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held at Hardy House, 49 Birmingham Road, Mt Evelyn on **27 October 2011** at **7.00pm** and at any adjournment of that Meeting.

☐

The Chairman of  
the Meeting  
(mark with an 'X')

OR

Write here the name of the person you are  
appointing if this person is someone other  
than the Chairman of the Meeting.

## Voting directions to your proxy

Please mark with 'X' to indicate your directions

Ordinary Business	Accept	Decline	Abstain*
Item 1. Receipt of Financial Report, Director's Report and Auditor's Report			
Item 2. Election of Warwick (Rick) Bayliss			
Item 3. Election of Georgia Donovan			
Item 4. Re-election of Jill Rule			
Item 5. Re-election of Margi Sank			
Item 6. Re-election of Gai Williams			
Item 7. Re-appointment of Auditor – Richmond Sinnott & Delahunty			

\*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.

## PLEASE SIGN HERE

This section MUST be signed in accordance with the instructions overleaf to enable your directions to be implemented.

## Shareholding

Name	Address	
		Please insert Name and Address

Individual or Shareholder 1	Shareholder 2	Shareholder 3

Sole Director and  
Sole Company Secretary

Director

Director/Company Secretary

**Mt Evelyn & Districts Financial Services Ltd**  
A.B.N. 93 096 782 240  
Registered Office – 37 Wray Cres. Mt Evelyn VIC 3796

# Proxy form


## How to complete this Proxy form

### 1. Your name and address

Please insert the name and address of the shareholding to which the proxy relates.

### 2. Appointment of a proxy

A shareholder entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a shareholder of the Company. A proxy may be an individual or a Company.

### 3. Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

### 4. Voting instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

### 5. Signing instructions

The Proxy form must be signed in the spaces provided.

#### *Individual*

If the holding is in one name, the holder must sign.

#### *Joint holding*

If the holding is in more than one name, any one holder may sign.

#### *Power of Attorney*

To sign under power of attorney, you must have already lodged this document with the Company or attach a certified copy of the Power of Attorney to this form when you return it.

#### *Companies*

If the Company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the Meeting.

## How to complete this Proxy form

This Proxy Form (and any Power of Attorney under which it is signed) must be received by the Company not later than 2 business days before the Meeting (i.e. by 25 October 2011). Any Proxy Form received after that time will not be valid for the scheduled meeting.

Documents may be lodged in any of the following ways:

#### *Post or hand delivery*

To the Company's registered office at 37 Wray Cres. Mt Evelyn, VIC, 3796.

#### *Facsimile*

To fax number: (03) 9737 1844

#### *Email*

To the Company Secretary: margisank@gmail.com