

TO:

BSX

FAX:

02 4929 1556

**PAGES:** 

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**DATE:** 

29/10/09

## RE: Change of AGM date, time and location

Notice has been provided to shareholders of change of AGM date, time and location.

See attached.

Kind Regards,

Leon Caulfield.

Company Secretary.





October 29, 2009

Dear shareholder,

It has come to the attention of the directors that a number of shareholders have not been given adequate notice of the forthcoming AGM.

It is therefore proposed to defer the formal AGM to 30<sup>th</sup> November, at 5:30pm, at the branch.

Your new Notice of Meeting and Proxy forms are enclosed. Please destroy your first Notice and Proxy form. Only voting on the enclosed proxy will be counted. If you have already sent a proxy, this will be disregarded, and your vote will not be counted. Please forward a new proxy to the branch if you do not intend to come to the meeting.

I apologise for the inconvenience you experience because of this change, however we are required to ensure that all shareholders are treated equally.

Yours faithfully

Sue Allen

Chairman of the Board

## **Notice of Annual General Meeting**

Kew East Financial Services Ltd A.B.N. 91 096 301 058

# To be held at 5:30pm on Monday 30th November 2009 at Registered Office - 661A High Street, Kew East

## **Ordinary Business**

#### 1. Receipt of Annual Report

To receive the Company's Financial Report, the Directors' Report and the Auditor's Report for the year ended 30 June 2009.

#### 2. Election of directors

To consider, and if thought fit, to pass the following resolutions as ordinary resolutions.

- (a) That Kate Tassiopoulos be elected as a director of the Company.
- (b) That Shane Pappas be re-elected as a director of the Company.
- (c) That John McConnell be re-elected as a director of the Company.

#### 3. Directors' remuneration

To consider, and if thought fit, to pass the following resolution as an ordinary resolution.

That a sum of an amount not exceeding \$30,000 be approved as a pool of funds from which to remunerate directors for time spent in the proper exercise of their duties as directors of the company. The exact appropriation of these funds between individual directors is delegated to the Board. The directors will not vote on this resolution.

#### Resolution

The following additional resolution is required.

#### Remuneration report

To consider, and if thought fit, pass the following resolution as an ordinary resolution.

That the remuneration report be adopted.

#### Attending the meeting

All shareholders may attend the Annual General Meeting.

Joint holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

Corporate shareholder: A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of a representative's appointment to be given to the Company before the Meeting.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

Kew East Financial Services Limited
A.B.N. 91 096 301 058
Registered Office – 661A High St, Kew East, Victoria, 3102

#### Voting rights

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at 5:30pm on 30 November 2009.

By order of the board

Leon Caulfield CPA Company Secretary 29 October 2009

A proxy form accompanies this Notice of Meeting. A member entitled to attend and vote at this meeting is entitled to appoint a proxy. The proxy need not be a member of the Company.

#### **Explanatory Notes**

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

#### Agenda item 2: Election of directors

The following information is provided about candidates for election to the Board.

Kate Tassiopolous was appointed by the directors during the year to fill a casual vacancy.

Shane Pappas retires in accordance with the Corporations Act 2001, and being eligible, offers himself for re-election.

John McConnell retires in accordance with the Corporations Act 2001, and being eligible, offers himself for re-election.

Sue Allen retires in accordance with the Corporations Act 2001, and does not offer herself for re-election.

Brad Miles retires this year, due to the requirements of his position as a local councillor.

#### Supplementary information for BSX-listed companies

## **Explanatory notes**

#### Agenda item : Remuneration report

The Corporations Act requires a resolution that the remuneration report contained in the Company's annual report be adopted. The resolution is advisory only and does not bind the directors of the Company.

## **Amended Proxy Form**

Kew East Financial Services Ltd ABN 91 096 301 058

All correspondence to: Kew East Financial Services Limited 661a High St, Kew East VIC 3102 Australia Enquiries 03 9859 7699 Facsimile 03 9859 6944

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	ent of proxy		·					
named belov	member/s of Kew East Financia v, the Chairman of the Meeting a referred to below) or, if no direc Office, 661A High Street, Kew Ea	is my/our proxy to yote in acco	ordance with directions	s set out below (v	ith a discre	tion as to a	īV	
	the Chairman of the Meeting OR (mark with an 'X')		Write here the name of the person you are appointing if this person is someone other than the Chairman of the Meeting.					
Voting directions to your proxy – please mark  **To indicate your directions**								
Ordinam, Bua	inana				For	Against	Abstain*	
Ordinary Business tem 1. Receipt of financial report, directors' report and auditor's report								
Item 2. Election of Kate Tassiopolous								
Re-election of Shane Pappas								
Re-election of John McConnell								
tem 3. Directors' remuneration					$\overline{}$			
						<del></del>		
tem 4. Adopt	on of the remuneration report	· ·			<u></u>			
*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.								
PLEASE SIGN HERE This section <i>must</i> be signed in accordance with the instructions overleaf to enable your directions to be implemented.								
Individual o	r Shareholder 1	Shareholder 2			Shareholder 3			
Sole Directo Sole Compa	r and ny Secretary	Director		Director/Co	Director/Company Secretary			

Kew East Financial Services Limited A.B.N. 91 096 301 058 Registered Office – 661A High St, Kew East, Victoria, 3102

## How to complete the Proxy Form

## 1 Your name and address

Please insert your name and address. Please note, you cannot change ownership of your shares using this form.

## 2 Appointment of a proxy

A member entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a member of the Company. A proxy may be an individual or a company.

## 3 Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

## 4 Voting instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

## 5 Signing instructions

The Proxy Form must be signed in the spaces provided.

Individual: If the holding is in one name, the holder must sign.

Joint Holding: If the holding is in more than one name, any one holder may sign.

Power of Attorney: To sign under power of attorney, you must have already lodged this document with the

Company or attach a certified copy of the power of attorney to this form when you return

it.

Companies: If the Company has a Sole Director who is also the Sole Company Secretary, this form

must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate "Certificate of Appointment of Corporate Representative" must be produced before admission to the meeting.

## Lodging instructions

This Proxy Form (and any power of attorney under which it is signed) must be received by the Company not later than 2 business days before the meeting (ie by 5:00pm on Thursday 26 November 2009). Any Proxy Form received after that time will not be valid for the scheduled meeting. Documents may be lodged by either of the following ways.

- By post or hand delivery to the Company's registered office at 661A High St, Kew East, Victoria, 3102.
- By facsimile to 03 9859 6944.