

HERVEY BAY & DISTRICT FINANCIAL SERVICES LIMITED
ABN 46 116 567 072
MINUTES OF ANNUAL GENERAL MEETING
Held at 5.30pm on Monday 29 November 2010
at the offices of CLM, 65 Torquay Road, Pialba

Rod Cullen as chair of the meeting welcomed everyone in attendance.

Meeting opened: 5.40pm

Rod introduced Directors present (Neil Canning, Katrina Ehrlich, Trevor McDonald, Chris Riordan) and staff members (Linda Brown, Julie Beh, Angela Jackson).

Thanked CLM for use of their premises for the AGM.

Apologies were noted from Tanya Stevenson, Margaret Butler.

Quorum

The Chairman confirmed that a quorum was present and declared the meeting open at 5.30pm. Attendance register had been signed at the door (15 shareholders).

Notice of Meeting

The Amended Notice of Meeting was taken as read as it had been sent to all shareholders by mail.

Minutes of previous Annual General Meeting

The Minutes of the previous Annual General Meeting of members held on 15 November 2009 were approved by the Board and signed by the Chairman in accordance with the provisions of section 251A of the Corporations Act. Should any member wish to inspect these minutes a copy was available for that purpose.

Proxies

On request of the Chairman the Company Secretary reported that the number of valid proxy forms received was 21.

5.50 David Hutchins (Auditor) and Kate Wakeling (Regional Manager) arrived.

Annual Report

The Financial Report for the year ended 30 June 2010, the Directors Report and Audit Report were tabled and the opportunity was provided for questions and discussion from the floor.

No questions were received and it was **RESOLVED** that the report be accepted, **seconded** by Bill Gosewisch. All in favour. Carried. (Proxies – 21 For, Nil Against)

Remuneration Report

It was **RESOLVED** that the Remuneration Report be adopted by the meeting, **seconded** by Kevin Bartlett. There was no remuneration as all board members and volunteers are unpaid. All in favour. Carried. (Proxies – 21 For, Nil Against)

Chairman's Address

Verbal report presented by Rod Cullen. He acknowledged the work done by our Company Secretary Christine Riordan and our Treasurer Karina Ehrlich.

Branch Manager Report

David Skeels, Branch Manager, presented a report on the performance of the branch.

Election of Directors

The first resolution concerns the election of Katrina Ehrlich, appointed by the board since the last annual general meeting who offers herself for election.

It was **RESOLVED** that Katrina Ehrlich be re-elected as Treasurer and a Director of the Company, **seconded** by Neil Canning. All in favour. Carried. (Proxies – 21 For, Nil Against)

The next resolution concerns the election of Christine Riordan, appointed by the board at the last annual general meeting who offers herself for election.

It was **RESOLVED** that Christine Riordan be re-elected as Secretary and a Director of the Company, **seconded** by Val Ainge. All in favour. Carried. (Proxies – 21 For, Nil Against)

The next resolution concerns the election of David Lewis, appointed by the board at the last annual general meeting, who retires in accordance with the Company's Constitution and being eligible offers himself for election.

It was **RESOLVED** that David Lewis be re-elected as a Director of the Company, **seconded** by Peter Murray. All in favour. Carried. (Proxies – 21 For, Nil Against)

The next resolution concerns the election of, Neil Canning appointed by the board at the last annual general meeting, who retires in accordance with the Company's Constitution and being eligible offers himself for election.

It was **RESOLVED** that Neil Canning be re-elected as a Director of the Company, **seconded** by Lynette Comans. All in favour. Carried. (Proxies – 21 For, Nil Against)

The next resolution concerns the election of Trevor McDonald, appointed by the board at the last annual general meeting, who retires in accordance with the Company's Constitution and being eligible offers himself for election.

It was **RESOLVED** that Trevor McDonald be re-elected as a Director of the Company, **seconded** by Bill Gosewisch. All in favour. Carried. (Proxies – 21 For, Nil Against)

The next resolution concerns the election of Christine Dixon appointed by the board since the last annual general meeting, who offers herself for election.

It was **RESOLVED** that Christine Dixon be re-elected as a Director of the Company, **seconded** by Trevor McDonald. All in favour. Carried. (Proxies – 21 For, Nil Against)

The next resolution concerns the election of Tanya Stevenson, a director, appointed by the board since the last annual general meeting, who offers herself for election. It was **RESOLVED** that Tanya Stevenson be re-elected as a Director of the Company, **seconded** by Lynette Comans. All in favour. Carried. (Proxies – 21 For, Nil Against)

Appointment of Auditor

ASIC require the mandatory rotation of lead auditors after 5 years under the Corporate Law Economic Reform Program (CLERP 9) for listed companies. David Hutchings has

been lead auditor of Hervey Bay & District Financial Services Limited for 5 years. A motion was put to the meeting and it was **RESOLVED** to accept David Hutchings' resignation as lead auditor with the replacement to be Graeme Stewart of AFS & Associates Pty Ltd. **Seconded** by Lois Ehrlich. All in favour. Carried.

There were no questions for the Auditor.

Rod thanked David Hutchings for attending and asked if there were any questions for David.

General Business

Kevin Bartlett spoke and on behalf of customers to congratulate staff for their conviviality and promptness of service.

Close of meeting

There being no further business, the Chairman closed the meeting at 6.20pm. He introduced Kate Wakeling to provide an update on the progress of the network from a national perspective and highlight the achievements.

Regional Manager for CQ

Kate Wakeling presented her address to the meeting. She advised that from 241 shareholders there were 43 banking with us.

Signed as a correct record:

A handwritten signature in black ink, appearing to read 'Rod Cullen', with a long horizontal flourish extending to the right.

Rod Cullen (Chair)

Date: 6 December 2010