

# Notice of Annual General Meeting

Coolalinga & Districts Community Finance Limited

A.B.N. 24 117 500 455

**To be held at 3pm on Sunday, 14<sup>th</sup> November 2010  
at Vietnam Veterans Association Hall, Bees Creek Road, Bees Creek**

We are pleased to invite you to our Annual General Meeting which this year is being held on a Sunday from 3pm, so you can bring your families. A free barbecue lunch with drinks will be provided and an invitation is extended to all to meet with Directors and staff during this period.

## Ordinary Business

### 1. Receipt of Annual Report

To receive the Company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2010.

### 2. Remuneration

To consider, and if thought fit, pass the following resolution as an ordinary resolution.

"That the remuneration report for the Company for the year ended 30 June 2010 be adopted."

### 3. Election of Directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

- (a) That Leanne Dix be elected as a Director of the Company.
- (b) That Maureen Newman be re-elected as a Director of the Company.

## Attending the meeting

All shareholders may attend the Annual General Meeting.

*Joint holders:* In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

## Voting rights

Each shareholder is entitled to **one** vote. For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at **5pm** on 11<sup>th</sup> November 2010.

By order of the Board

Leanne Dix – Company Secretary, 1<sup>st</sup> October 2010

# Notice of Annual General Meeting

## Explanatory Notes

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

## Agenda item 2. Remuneration Report

The Corporations Act requires a resolution that the remuneration report contained in the Company's annual report be adopted, be put to the vote. The resolution is advisory only and does not bind the directors of the Company.

## Agenda item 3. Election of Directors

The following information is provided about candidates for election to the Board.

(a) **Leanne Dix**, having been appointed by the Board since the last Annual General Meeting, and being eligible, offers herself for election. Leanne has administration and organisational skills.

(b) **Maureen Newman**, retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election. Maureen is on the Governance & Audit & Marketing plus Business Development, Marketing & Sponsorship Committee and has diverse skills.

# Proxy form

**Coolalinga & Districts Community Finance Limited**  
A.B.N. 24 117 500 455

All correspondence to:  
**Coolalinga & Districts Community Finance Limited**  
PO Box 557  
Virginia NT 0834 Australia  
Enquiries: 0429 881 230

(Name): \_\_\_\_\_  
(Address): \_\_\_\_\_  
(Suburb Pcode) \_\_\_\_\_

## Appointment of proxy

I/We being a member/s of **Coolalinga & Districts Community Finance Limited** and entitled to attend the vote appoint the person named below or, if no person is named below, the Chairman of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held at **Vietnam Veterans Association Hall, Bees Creek Road, Bees Creek** on **Sunday, 14<sup>th</sup> November 2010** at **3pm** and at any adjournment of that Meeting.



The Chairman of  
the Meeting  
(mark with an 'X')

OR

Write here the name of the person you are  
appointing if this person is someone other  
than the Chairman of the Meeting.

## Voting directions to your proxy

Please mark with 'X' to indicate your directions

Ordinary Business	Accept	Decline	Abstain*
Item 1. Receipt of Financial Report, Director's Report and Auditor's Report			
Item 2. Remuneration Report be adopted			
Item 3. Election of <b>Leanne Dix</b> as Director of the Company			
Re-election of <b>Maureen Newman</b> as Director of the Company			

\*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.

## PLEASE SIGN HERE

This section **MUST** be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Individual or Shareholder 1	Shareholder 2	Shareholder 3
<input type="text"/>	<input type="text"/>	<input type="text"/>
Sole Director and Sole Company Secretary	Director	Director/Company Secretary

**Coolalinga & Districts Community Finance Limited**  
A.B.N. 24 117 500 455  
Registered Office – Shop 18/460 Stuart Highway, Coolalinga NT 0835

# Proxy form


## How to complete this Proxy form

### 1. Your name and address

This is your name and address as it appears on the Company's share register. If this information is incorrect, please mark the box and make the correction on the form. **Please note, you cannot change ownership of your shares using this form.**

### 2. Appointment of a proxy

A member entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a member of the Company. A proxy may be an individual or a Company.

### 3. Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

### 4. Voting instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

### 5. Signing instructions

The Proxy form must be signed in the spaces provided.

#### *Individual*

If the holding is in one name, the holder must sign.

#### *Joint holding*

If the holding is in more than one name, any one holder may sign.

#### *Power of Attorney*

To sign under power of attorney, you must have already lodged this document with the Company or attach a certified copy of the power of attorney to this form when you return it.

#### *Companies*

If the Company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the Meeting.

## How to complete this Proxy form

This Proxy Form (and any Power of Attorney under which it is signed) must be received by the Company not later than **2 business days** before the Meeting (**ie by 4:30pm 11<sup>th</sup> November 2010**). Any Proxy Form received after that time will not be valid for the scheduled meeting.

Documents may be lodged in any of the following ways:

#### *Post*

Coolalinga & Districts Community Finance Ltd, PO Box 557, Virginia NT 0835

#### *or hand delivery*

To the Company's registered office at **Shop 18, 460 Stuart Highway, Coolalinga NT**

#### *Facsimile*

To fax number: 8983 3482

Email: Company Secretary – leanne\_dix@westnet.com.au