# **Notice of Annual General Meeting**

# Coolalinga & Districts Community Finance Limited A.B.N. 24 117 500 455

To be held at Howard Hall, Howard Park, Whitewood Road, Howard Springs (next to Howard Springs primary School) on 27 November 2008 at 5:30pm (6:00pm start)

### **Ordinary Business**

1. Receipt of Annual Report

To receive the Company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2008.

2. Remuneration

To consider, and if thought fit, pass the following resolution as an ordinary resolution.

"That the remuneration report for the Company for the year ended 30 June 2008 be adopted."

3. Election of Directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

- (a) That Karen Relph be re-elected as a Director of the Company.
- (b) That **Karl Lindsay-Park** be elected as a Director of the Company.
- (c) That **Robert Weihart** be elected as a Director of the Company.

Attending the meeting

All shareholders may attend the Annual General Meeting.

Joint holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

## **Voting rights**

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at **5pm** on **21**<sup>st</sup> **November 2008**.

By order of the Board

Koren Rele

Karen Relph Company Secretary 1 October 2008

# **Notice of Annual General Meeting**

## **Explanatory Notes**

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

#### Agenda item 2. Remuneration Report

The Corporations Act requires a resolution that the remuneration report contained in the Company's annual report be adopted, be put to the vote. The resolution is advisory only and does not bind the directors of the Company.

#### Agenda item 3. Election of Directors

The following information is provided about candidates for election to the Board.

- (a) **Karen Relph**, retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election. Karen's skills are public relations, marketing and event planning.
- (b) **Karl Lindsay-Park**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers himself for election. Karl's skills and experience are in small business management, goal setting and team leadership.
- (c) **Robert Weihart,** having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers himself for election. Robert's skills and experience are semi-retired accountant, leadership and public speaking.

# Proxy form

Coolalinga & Districts Community Finance Limited A.B.N. 24 117 500 455		Coolalinga & I	All correspondence to: Coolalinga & Districts Community Finance Limited			
[insert name]				l60 Stuart oolalinga,	Highway	
[insert address]				uiries 040		
Mark t made			his box with an 'X' if you have any changes to your address (see reverse)			
Appointment of proxy						
I/We being a member/s of <b>Coolalinga &amp; Di</b> named below or, if no person is named below out below (with a discretion as to any busin Annual General Meeting of the Company to meeting.	ow, the Chairman of the Meeting as my/our ess not referred to below) or, if no direction	proxy to vote in acc s are given, as my/	cordance our proxy	with direct sees fit,	ctions set at the	
The Chairman of the Meeting OR (mark with an 'X')	Write here the name of the person you are appointing if this person is someone other than the Chairman of the Meeting.					
Voting directions to your proxy	Please	mark with 'X' to	indicate	your di	rections	
Ordinary Business			Accept	Decline	Abstain*	
Item 1. Receipt of financial report, Director	or's report and Auditor's report					
Item 2. Remuneration report be adopted						
Item 3. Re-election of Karen Relph as D	irector of the Company					
Election of Karl Lindsay-Park as	a Director of the Company					
Election of Robert Weihart as a Director of the Company						
*If you mark the Abstain box for a particular poll and your vote will not be counted in wo		ote on your behalf o	n a show	of hands	or on a	
PLEASE SIGN HERE						
This section MUST be signed in accordance	e with the instructions overleaf to enable yo	ur directions to be i	implemer	ited.		
Individual or Shareholder 1	Shareholder 2	Shareholder 3	3			
Sole Director and Sole Company Secretary	Director	Director/Comp	pany Sec	retary		

Coolalinga & Districts Community Finance Limited A.B.N. 24 117 500 455 Registered Office – Shop 18/460 Stuart Highway, Coolalinga NT 0835

# Proxy form

#### How to complete this Proxy form

#### 1. Your name and address

This is your name and address as it appears on the Company's share register. If this information is incorrect, please mark the box and make the correction on the form. Please note, you cannot change ownership of your shares using this form.

#### 2. Appointment of a proxy

A member entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a member of the Company. A proxy may be an individual or a Company.

#### 3. Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

#### 4. Voting instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

#### 5. Signing instructions

The Proxy form must be signed in the spaces provided.

#### Individual

If the holding is in one name, the holder must sign.

#### Joint holding

If the holding is in more than one name, any one holder may sign.

## Power of Attorney

To sign under power of attorney, you must have already lodged this document with the Company or attach a certified copy of the power of attorney to this form when you return it.

## Companies

If the Company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director of a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the meeting.

#### How to complete this Proxy form

This Proxy form (and any power of attorney under which it is signed) must be received by the Company not later than **2 business days** before the meeting **ie by 4:30pm 25<sup>th</sup> November 2008**. Any Proxy form received after that time will not be valid for the scheduled meeting.

Documents may be lodged in any of the following ways:

#### Post or hand delivery

To the Company's registered office at Shop 18, 460 Stuart Highway, Coolalinga, NT, 0835

#### Facsimile

To fax number (08) 8988 6484

#### Email:

To karen.relph@hotmail.com