



VERTUA

VERTUA LIMITED

ACN 108 076 295

NOTICE OF ANNUAL GENERAL MEETING

TIME: 10:00am (Sydney time)

DATE: Thursday 26th August 2021

PLACE: Level 5, 97 Pacific Highway, North Sydney, New South Wales 2060

This Notice of Meeting should be read in its entirety. Shareholders in doubt as to how they should vote should seek advice from their professional advisers prior to voting.

Should you wish to discuss the matters in this Notice of Meeting please do not hesitate to contact the company secretary Ms Kathleen Howell on 0404 110 249.

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IMPORTANT INFORMATION

TIME AND PLACE OF MEETING

Notice is hereby given that the Annual General Meeting of Shareholders of Vertua Limited (**Company**) will be held at Level 5, 97 Pacific Highway, North Sydney, New South Wales 2060, at 10:00am (Sydney time).

The Explanatory Statement that accompanies and forms part of this Notice of Meeting sets out the background information on the various matters to be considered. The Proxy Form also form part of this Notice of Meeting.

This Notice of Meeting, Explanatory Statement and Proxy Form should be read in their entirety.

Due to the constantly changing COVID-19 situation and various state and federal restrictions, the Company encourages Shareholders to consider lodging a directed proxy in advance of the meeting in lieu of planning to attend the Meeting in person.

If Shareholders still wish to attend the Meeting in person, the Company requires that they pre-confirm their attendance by emailing the Company Secretary on kat@vertua.com.au by no later than Thursday 19th August 2021.

Shareholders should monitor Vertua's website (www.vertua.com.au) and NSX announcements for any updates about the Meeting. The proposed venue has a limited capacity and in order to adhere to social distancing rules the venue may need to change should shareholders register their intent to physically attend. If it becomes necessary or appropriate to make alternative arrangements for the holding or conducting of the Meeting, the Company will make further information available through the NSX announcements platform and on our website.

YOUR VOTE IS IMPORTANT

The business of the Meeting affects your shareholding and your vote is important.

VOTING ELIGIBILITY

The Directors have determined pursuant to regulation 7.11.37 of the *Corporations Regulations 2001* (Cth) that the persons eligible to vote at the Meeting are those who are registered Shareholders of the Company as at 10:00am (Sydney time) on 26 August 2021.

VOTING IN PERSON

To vote in person, attend the Meeting at the time, date and place set out above.

VOTING BY PROXY

To vote by proxy, please complete and sign the enclosed/attached Proxy Form and return by the time, and in accordance with the instructions, set out on the Proxy Form.

In accordance with section 249L of the Corporations Act, Shareholders are advised that:

- each Shareholder has a right to appoint a proxy;
- the proxy need not be a Shareholder of the Company; and
- a Shareholder who is entitled to cast 2 or more votes may appoint 2 proxies and may specify the proportion or number of votes each proxy is appointed to exercise. If the Shareholder appoints 2 proxies and the appointment does not specify the proportion or number of the Shareholder's votes, then in accordance with section 249X(3) of the Corporations Act, each proxy may exercise one-half of the votes.

A proxy may be an individual or a body corporate. If a body corporate is appointed, the Proxy Form must indicate the full name of the body corporate and the full name and title of the individual representative of the body corporate for the Meeting.

A Proxy Form accompanies this notice. If a Shareholder wishes to appoint more than 1 proxy, they may make a copy of the Proxy Form attached to this notice. For the Proxy Form to be valid it must be received together with the power of attorney or other authority (if any) under which the form is signed, or a (notarially) certified copy of that power or authority.

Sections 250BB and 250BC of the Corporations Act apply to voting by proxy. Broadly, these provisions provide that:

- if proxy holders vote, they must cast all directed proxies as directed; and
- any directed proxies which are not voted will automatically default to the Chair, who must vote the proxies as directed.

Further details are set out below.

Proxy vote if appointment specifies way to vote

Section 250BB(1) of the Corporations Act provides that an appointment of a proxy may specify the way the proxy is to vote on a particular resolution and, **if it does**:

- the proxy need not vote on a show of hands, but if the proxy does so, the proxy must vote that way (i.e. as directed); and
- if the proxy has 2 or more appointments that specify different ways to vote on the resolution, the proxy must not vote on a show of hands; and
- if the proxy is the chair of the meeting at which the resolution is voted on, the proxy must vote on a poll, and must vote that way (i.e. as directed); and
- if the proxy is not the chair – the proxy need not vote on the poll, but if the proxy does so, the proxy must vote that way (i.e. as directed).

Transfer of non-chair proxy to chair in certain circumstances

Section 250BC of the Corporations Act provides that, if:

- an appointment of a proxy specifies the way the proxy is to vote on a particular resolution at a meeting of the Company's Shareholders; and
- the appointed proxy is not the chair of the meeting; and
- at the meeting, a poll is duly demanded on the resolution; and

- either of the following applies:
 - the proxy is not recorded as attending the meeting;
 - the proxy does not vote on the resolution,

the chair of the meeting is taken, before voting on the resolution closes, to have been appointed as the proxy for the purposes of voting on the resolution at the Meeting.

Proxy Voting by the Chair

The Corporations Act imposes prohibitions on Key Management Personnel and their Closely Related Parties from voting their shares (and/or voting undirected proxies) on, amongst other things, remuneration matters.

However, the Chair of a meeting may vote an undirected proxy (i.e. a proxy that does not specify how it is to be voted), provided the Shareholder who has lodged the proxy has given an express voting direction to the Chair to exercise the undirected proxy, even if the resolution is connected with the remuneration of a member of Key Management Personnel.

If you complete a Proxy Form that authorises the Chair of the Meeting to vote on your behalf as proxy, and you do not mark any of the boxes so as to give him directions about how your vote should be cast, then you will be taken to have expressly authorised the Chair to exercise your proxy on the Resolution. In accordance with this express authority provided by you, the Chair will vote in favour of the Resolution. If you wish to appoint the Chair of the Meeting as your proxy, and you wish to direct him how to vote, please tick the appropriate boxes on the Proxy Form.

CORPORATE REPRESENTATIVES

Any corporation which is a Shareholder of the Company may appoint a proxy, as set out above, or authorise (by certificate under common seal or other form of execution authorised by the laws of that corporation's place of incorporation, or in any other manner satisfactory to the Chair) a natural person to act as its representative at any general meeting.

Corporate representatives are requested to bring appropriate evidence of appointment as a representative in accordance with the Constitution. Attorneys are requested to bring an original or certified copy of the power of attorney pursuant to which they were appointed. Proof of identity is also required for corporate representatives and attorneys.

QUESTIONS FROM SHAREHOLDERS

The Chair of the Meeting will allow a reasonable opportunity for Shareholders to ask questions or make comments on the management of the Company at the Meeting.

Shareholders with specific queries concerning any aspect of the annual financial report for the year ended 31 March 2021 are requested to submit those queries in writing by no later than 19th August 2021 to enable the Board time to consider the queries and where appropriate to make enquires of the Company's auditor.

AGENDA

1. FINANCIAL STATEMENTS AND REPORTS

To receive and consider the annual financial report of the Company for the financial year ended 31 March 2021 together with the Directors' Declaration, Directors' Report, Remuneration Report and Auditor's Report.

2. RESOLUTION 1: ADOPTION OF REMUNERATION REPORT

To consider and, if thought fit, to pass, with or without amendment, the following Resolution as a **non-binding resolution**:

"That, for the purpose of section 250R(2) of the Corporations Act and for all other purposes, approval is given for the adoption of the Remuneration Report as contained in the Company's annual financial report for the financial year ended 31 March 2021."

Note: the vote on this Resolution is advisory only and does not bind the Directors or the Company.

Voting Exclusion Statement:

In accordance with the Corporations Act, the Company will disregard any votes cast (in any capacity) on this Resolution by or on behalf of either of the following persons:

- (a) a member of the Key Management Personnel named in the Remuneration Report; or
- (b) their Closely Related Parties.

However, a person (the **voter**) described above may cast a vote on this Resolution 1 as a proxy if the vote is not cast on behalf of a person described above and either:

- (a) the voter is appointed as a proxy by writing that specifies the way the proxy is to vote on this Resolution; or
- (b) the voter is the Chair and the appointment of the Chair as proxy:
 - (i) does not specify the way the proxy is to vote on this Resolution; and
 - (ii) expressly authorises the Chair to exercise the proxy even though this Resolution is connected directly or indirectly with the remuneration of a member of the Key management Personnel.

3. RESOLUTION 2: RE-ELECTION OF DIRECTOR – MR BENJAMIN DOYLE

To consider and, if thought fit, to pass, with or without amendment, the following Resolution as an **ordinary resolution**:

"That, for the purposes of clause 12.9 of the Constitution and for all other purposes, Mr Benjamin Doyle, a Director of the Company who retires by rotation in accordance with the Constitution, and being eligible offers himself for re-election, be re-elected as a Director of the Company."

4. RESOLUTION 3: CHANGE OF SHARE CLASS NAME

To consider and, if thought fit, to pass, with or without amendment, the following Resolution:

"That, for any and all purposes, the Company be authorised to change the name of the Company's sole class of shares from "Class A" to "Ordinary", noting that

any such change to the name of the Class A share class will not result in any change of rights attaching to Class A shares."

DATED: 19/07/2021

BY ORDER OF THE BOARD

KATHLEEN HOWELL, COMPANY SECRETARY

EXPLANATORY STATEMENT

This Explanatory Statement has been prepared to provide information which the Directors believe to be material to Shareholders deciding whether or not to pass the Resolutions which are the subject of the business of the Meeting.

1. FINANCIAL STATEMENTS AND REPORTS

In accordance with the Constitution, the business of the Meeting will include receipt and consideration of the annual financial report of the Company for the financial year ended 31 March 2021 together with the Directors' Declaration, Directors' Report, Remuneration Report and Auditor's Report. There is no requirement that Shareholders formally approve the reports comprising the annual financial report.

The Company will not provide a hard copy of the Company's annual financial report to Shareholders unless specifically requested to do so. The Company's annual financial report to Shareholders is available on its website www.Vertua.com.au.

The Chair will allow a reasonable opportunity at the Meeting for Shareholders to ask questions. Shareholders will also be given a reasonable opportunity at the meeting to ask the Company's auditor questions about the Auditor's Report, the conduct of its audit of the Company's annual financial report for the year ended 31 March 2021, the preparation and content of the Auditor's Report, the accounting policies adopted by the Company in its preparation of the financial statements and the independence of the Company's auditor in relation to the conduct of the audit.

2. RESOLUTION 1: ADOPTION OF REMUNERATION REPORT

2.1 General

The Corporations Act requires that at a listed company's annual general meeting, a resolution that the Remuneration Report be adopted must be put to the Shareholders. However, such a resolution is advisory only and does not bind the company or the directors of the company.

The Remuneration Report sets out the company's remuneration arrangements for the directors and senior management of the company. The Remuneration Report is part of the Directors' Report contained in the annual financial report of the Company for the year ended 31 March 2021.

The Chair of the meeting must allow a reasonable opportunity for its Shareholders to ask questions about or make comments on the Remuneration Report at the Meeting.

2.2 Voting consequences

Under the Corporations Act, a company is required to put to its Shareholders a resolution proposing the calling of another meeting of Shareholders to consider the appointment of directors of the company (**Spill Resolution**) if, at consecutive annual general meetings, at least 25% of the votes cast on a remuneration report resolution are voted against adoption of the remuneration report and at the first of those annual general meetings a Spill Resolution was not put to vote. If required, the Spill Resolution must be put to vote at the second of those annual general meetings.

If more than 50% of votes cast are in favour of the Spill Resolution, the Company must convene a Shareholder meeting (**Spill Meeting**) within 90 days of the second annual general meeting.

All directors of a company who were in office when the directors' report (as included in that company's annual financial report for the previous financial year) was approved, other than the managing director of the company, will cease to hold office immediately before the end of the Spill Meeting but may stand for re-election at the Spill Meeting.

Following the Spill Meeting those persons whose election or re-election as directors of a company is approved will be the directors of that company.

2.3 Previous voting results

At the Company's previous annual general meeting the votes cast against the 2020 remuneration report considered at that annual general meeting were less than 25%. Accordingly, the Spill Resolution is not relevant for this Annual General Meeting.

However, in the event that 25% or more of votes that are cast are against adoption of the 2021 Remuneration Report at the Meeting, Shareholders should be aware that if a 'no' vote of 25% or more for the same resolution at the 2022 annual general meeting is registered, the consequence is that it may result in the re-election of the Board.

2.4 Proxy voting restrictions

Shareholders appointing a proxy for this Resolution should note the following:

If you appoint a member of the Key Management Personnel (other than the Chair) whose remuneration details are included in the Remuneration Report, or a Closely Related Party of such a member as your proxy -

You ***must*** direct your proxy how to vote on this Resolution. Undirected proxies granted to these persons will not be voted and will not be counted in calculating the required majority if a poll is called on this Resolution.

If you appoint the Chair as your proxy (where he/she is also a member of the Key Management Personnel whose remuneration details are included in the Remuneration Report, or a Closely Related Party of such a member) -

You ***may***, but ***do not*** need to direct your proxy how to vote on this Resolution.

If you appoint any other person as your proxy -

You ***may***, but ***do not*** need to direct your proxy how to vote on this Resolution.

3. RESOLUTION 2: RE-ELECTION OF DIRECTOR – MR BENJAMIN DOYLE

3.1 General

Clause 12.9 of the Constitution requires that one-third of the Directors (excluding the Managing Director) retire at each annual general meeting of the Company. Clause 12.9 requires that the Directors who retire pursuant to the rule are those who have held office the longest since being elected or appointed.

Mr Doyle was appointed by the Board as a Director of the Company on 24th February 2009.

Mr Doyle founded Fiducia Property Group and has run it for over 17 years, where he has developed more than \$480M+ of property developments. Mr Doyle is an active Industry member contributing to various industry panels including 2 for the HIA which is the official body of Australia's home building industry. The Fiducia Team have been recognised within the development industry having won various awards including HIA 2015 'NSW Development of the year sub \$5 million & UDIA 2019 Awards For Excellence – NSW Winner of Small-Scale Infill Development of the year.

3.2 Board recommendation

The Directors unanimously support the re-election of Mr Doyle as a Director of the Company (with Mr Doyle abstaining).

4. RESOLUTION 3: CHANGE OF SHARE CLASS NAME

4.1 Background

The Company has one class of shares on issue, being the Class A share class. The Class A shares are ordinary shares in all respects, yet have previously been named Class A shares. The Board is concerned that the name of its sole class of shares may cause people to infer that the Company has multiple classes of shares on issue or otherwise assume Class A shares are not ordinary shares in terms of rights which attach to those shares. To avoid any confusion, the Board proposes to change the name of the "Class A" share class to "Ordinary" such that every Class A share on issue will be called an Ordinary Share (**Share Class Name Change**). There is no change to the rights attaching to the Class A shares as a result of the Share Class Name Change.

It is noted that the Board is not legally required to put this resolution to Shareholders, but in the interests of good governance and disclosure, the Board has decided to seek Shareholder approval for the Share Class Name Change.

4.2 Board recommendation

The Board recommends that Shareholders vote in favour of this Resolution 3.

GLOSSARY

Annual General Meeting, AGM or Meeting means the meeting convened by the Notice.

Auditor's Report means the auditor's report set out in the Company's annual financial report for the year ended 31 March 2021.

Board means the current board of Directors of the Company.

Chair means the chair of the Meeting.

Closely Related Party of a member of the Key Management Personnel means:

- (a) a spouse or child of the member;
- (b) a child of the member's spouse;
- (c) a dependent of the member or the member's spouse;
- (d) anyone else who is one of the member's family and may be expected to influence the member, or be influenced by the member, in the member's dealing with the entity;
- (e) a company the member controls; or
- (f) a person prescribed by the *Corporations Regulations 2001* (Cth).

Company or Vertua means Vertua Limited (ACN 108 076 295).

Constitution means the Company's constitution.

Corporations Act means the *Corporations Act 2001* (Cth).

Director means any current director of the Company.

Directors' Declaration means the declaration of the Directors set out in the Company's annual financial report for the year ended 31 March 2021.

Directors' Report means the report of the Directors set out in the Company's annual financial report for the year ended 31 March 2021.

Explanatory Statement means the explanatory statement accompanying the Notice.

Key Management Personnel has the same meaning as in the accounting standards issued by the Australian Accounting Standards Board and means those persons having authority and responsibility for planning, directing and controlling the activities of the Company, or if the Company is part of a consolidated entity, of the consolidated entity, directly or indirectly, including any director (whether executive or otherwise) of the Company, or if the Company is part of a consolidated entity, of an entity within the consolidated group.

Notice or Notice of Meeting means this notice of meeting including the Explanatory Statement and the Proxy Form.

NSX means National Stock Exchange of Australia Limited ACN 000 902 063 or the market operated by it, as the context requires.

Proxy Form means the proxy form accompanying the Notice.

Remuneration Report or 2021 Remuneration Report means the remuneration report set out in the Directors' Report section of the Company's annual financial report for the year ended 31 March 2021.

Resolutions means the resolutions set out in the Notice, or any one of them, as the context requires.

Share means a Class A share in the capital of the Company.

Shareholder means a holder of a Share.

Spill Meeting has the definition given to that term in section 2.2 of the Explanatory Statement.

Spill Resolution has the definition given to that term in section 2.2 of the Explanatory Statement.

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