# **Proxy**form

To be held at 5:30pm on Wednesday 28th November 2012 At the Rockingham RAMS Football Club, Anniversary Park.

## **Ordinary Business**

## 1. Receipt of Annual Report

To receive the Company's Financial Report, the Director's Report and the Auditor's Report for the year ended June 2012.

#### 2. Election of Directors

To consider, and if thought fit, pass each of the following resolutions as an ordinary resolution:

- (a) That Alison Gibson be re-elected as a Director of the Company.
- (b) That Roland Logue be re-elected as a Director of the Company.
- (c) That Len Sheedy be re-elected as a Director of the Company.
- (d) That Rodney Dean Sergeant be elected as a Director of the Company.
- (e) That Michael Dwayne McCafferty be elected as a Director of the Company.

#### 3. Removal of Auditor

To consider, and if thought fit, pass the following resolution as an ordinary resolution:

(a) That RSM Bird Cameron be removed as Auditor of the Company.

#### 4. Appointment of Auditor

To consider, and if thought fit, pass the following resolution as a special resolution:

(a) That AFS Chartered Accountants be appointed as Auditor of the Company.

#### 5. Remuneration Report

To consider, and if thought fit, pass the following resolution as an ordinary resolution:

(a) That the remuneration report be adopted.

## Attending the meeting

All shareholders may attend the Annual General Meeting.

# **Proxy**form

Joint Holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the meeting as if that Holder was solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first may register a vote.

Corporate Shareholder: A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of appointed representatives to be given to the Company before the meeting.

*Proxy*: If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

#### **Voting Rights**

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at 2.00pm on 21st November 2012.

By order of the Board

Len Sheedy Company Chairman 22 October 2012

A proxy form accompanies this notice of Meeting. A member entitled to attend and vote at this meeting is entitled to appoint a proxy. The proxy need not be a member of the Company.

#### **Explanatory Notes**

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

#### Agenda item 2: Election of Directors

The following information is provided about candidates for election to the board:

- (a) Alison Gibson retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election.
- (b) Roland Logue retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.
- (c) Len Sheedy retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.
- (d) Rodney Dean Sergeant, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers himself for election.
- (e) Michael Dwayne McCafferty, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers himself for election.

All correspondence to:
Rockingham Community Financial Services Limited
Shop 1, 1-3 Kent Street, Rockingham, WA 6168
Enquiries 08 9528 6377
Facsimile 08 9528 7553

# **Proxy**form

#### Agenda item 3: Removal of Auditor

Item 3 is an ordinary resolution to seek your approval for the removal of RSM Bird Cameron as the Company's Auditor.

The Board has received notice of intention to propose a resolution to remove the company's auditor. Advice of this notice has been given to RSM Bird Cameron and lodged with ASIC.

The removal of RSM Bird Cameron requires approval by shareholders under the Corporations Act.

## Agenda item 4: Appointment of Auditor

Item 4 is a special resolution to seek your approval for the appointment of AFS Chartered Accountants as the Company's Auditor.

Where the resolution to remove and auditor is passed, the Company must appoint a new auditor via a general meeting. At such a general meeting, without adjournment, the Company may pass a special resolution to immediately appoint a firm as auditor of the Company.

A copy of the notice of nomination has been sent to AFS Chartered Accountants and the Board has received AFS Chartered Accountants' consent to act and written notice of AFS Chartered Accountants' nomination as Auditor from a shareholder.

The appointment of AFS Chartered Accountants requires approval by shareholders under the Corporations Act.

#### Agenda item 5: Remuneration report

The Corporations Act requires a resolution that the remuneration report contained in the Company's annual report to be adopted be put to the vote. The resolution is advisory only and does not bind the Directors of the Company.

# Rockingham Community Financial Services Limited ABN 69 102 349 655

All correspondence to:
Rockingham Community Financial Services Limited
Shop 1, 1-3 Kent Street, Rockingham, WA 6168
Enquiries 08 9528 6377
Easimile 0.8 9528 7553

				Facsimile 08	9526 / 5	
Prox	yform					
Mark this bo	ox with an 'X' if you have made any changes to your address detail document)	s (see Memb	ership Details	Form at the		
APPOINT	MENT OF PROXY					
appoint the vote in accordirections at	a member/s of Rockingham Community Financial Services Limperson named below or, if no person is named below, the Chairmandance with directions set out below (with a discretion as to any bure given, as my/our proxy sees fit, at the Annual General Meeting on RAMS Football Club, Anniversary Park 28 <sup>th</sup> November 2012 at 5.	an of the Mee usiness not re of the Compa	ting as my/ou ferred to belo ny to be held	r proxy to w) or, if no at the		
	The Chairman of the OR Meeting (mark with an 'X')	yo so	u are appoint	name of the persor ing if this person is r than the Chairma	S	
VOTING DIRECTIONS TO YOUR PROXY – please mark X to indicate your directions						
Ordinary E	Business	For	Against	Abstain*		
Item 1.	Adoption of Financial Report					
Item 2.	a) Re-election of Alison Gibson as Director					
	b) Re-election of Roland Logue as Director	100				
	c) Re-election of Len Sheedy as Director					
	d) Election of Rodney Dean Sergeant as Director					
	e) Election of Michael Dwayne McCafferty as Director					
Item 3.	Removal of Auditor					
Item 4.	Appointment of Auditor					
Item 5.	Adoption of Remuneration Report					
*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.						
PLEASE SIGN HERE This section <i>must</i> be signed in accordance with the instructions overleaf to enable your directions to be implemented						

Individual or Shareholder 1 Shareholder 2 Shareholder 3

Sole Director and Sole Company Secretary

Director Director/Company Secretary

# How to complete your proxy form

#### 1 Your name and address

This is your name and address as it appears on the Company's share register. If this information is incorrect, please mark the box and make the correction on the form. Please note you cannot change ownership of your shares using this form.

#### 2 Appointment of a proxy

A member entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a member of the Company. A proxy may be an individual or a Company.

## 3 Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

#### 4 Voting Instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

#### 5 Signing Instructions

The Proxy Form must be signed in the spaces provided

Individual: If the holding is in one name, the holder must sign

Joint Holding: If the holding is in more than one name, any one holder may sign.

Power of Attorney: To sign under power of attorney, you must have already lodged this

document with the Company or attach a certified copy of the power of

attorney to this form when you return it.

Companies: If the Company has a Sole Director who is also the Sole Company

Secretary, this form must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by

signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate "Certificate of Appointment of Corporate Representative" must be produced before admission to the meeting.

#### 6 Lodging Instructions

This Proxy Form (and any power of attorney under which it is signed) must be received by the Company not later than 2 business days before the meeting (ie by 5.00pm on Monday 26th November 2012). Any Proxy Form received after that time will not be valid for the scheduled meeting. Documents may be lodged in any of the following ways:

- By post or hand delivery to the Company's registered office at Shop 1, 1-3 Kent Street, Rockingham WA 6168 or
- By facsimile to 08 9528 7553

All correspondence to:
Rockingham Community Financial Services Limited
Shop 1, 1-3 Kent Street, Rockingham, WA 6168
Enquiries 08 9528 6377
Facsimile 08 9528 7553

# **Membership Details Form**

## **IMPORTANT**

It is your responsibility to ensure that your full personal details are up to date. If not, mail and payments may not reach you.

Please fill in the following form with your current details and post, fax or return it to the Share Registry at Cashmanagement:

Surname:		
First Name:		
Current Address:		
Home Phone:		
Mobile Phone:		
Email:		
Facsimile:		
Banking Details: Please fill in this sec account	ction if you want your dividend payments deposited direc	ctly to your bank
Bank:		
Account Name:		
BSB:		
Account Number:		
Annual Report: Please indicate your	r preference for receiving the Annual Report	
Yes, please send m	ne the report by email only:	
Yes, please send n	ne the report by post only:	
If you do not select of the internet or fro	email or post, we will not send you a report and assume om the branch.	e you will get one
Signed:	Dated:	