# **Notice of Extraordinary General Meeting and Explanatory Statement**

The Extraordinary General Meeting of

# **AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED**

ACN 109 469 383

will be held at

3:00pm (Brisbane time) on Wednesday, 30 March 2011

at

Level 15, Corporate Centre One

2 Corporate Court

Bundall, QLD, 4217

This Notice of Extraordinary General Meeting and Explanatory Statement should be read in its entirety. If shareholders are in doubt as to how they should vote, they should seek advice from their accountant, solicitor or other professional adviser without delay.

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# AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED ACN 109 469 383 NOTICE OF EXTRAORDINARY GENERAL MEETING

## **ACTION REQUIRED BY SHAREHOLDERS**

#### Step 1:

Read the notice of Extraordinary General Meeting and the explanatory statement. The explanatory statement sets out details in relation to the resolution. This information is important.

# Step 2:

Vote on the resolution. Your vote is important. You may cast your vote by:

- 1. Attending and voting at the meeting to be held at Level 15, Corporate Centre One, 2 Corporate Court, Bundall, QLD, 4217 at 3:00pm on Wednesday 30 March 2011; or
- 2. Completing and returning the enclosed proxy form so as to be received by the Company at the Company's registry, Registries Limited by 3.00 pm on Monday 28 March 2011.

# AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED ACN 109 469 383 NOTICE OF EXTRAORDINARY GENERAL MEETING

# AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED

ACN 109 469 383

#### NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given that an Extraordinary General Meeting of Shareholders of AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED ("Company") will be held at Level 15, Corporate Centre One, 2 Corporate Court, Bundall, QLD, 4217 on Wednesday, 30 March 2011 at 3:00pm.

The Explanatory Statement which accompanies and forms part of this Notice of Extraordinary General Meeting describes the various matters to be considered.

#### **BUSINESS**

#### Approval of purchase of 20,000,000 shares by Peter Stirling and Rosalind Stirling.

To consider and, if thought fit, to pass with or without amendment, the following resolution as an ordinary resolution:

"That, for the purpose of section 611 of the Corporations Act and all other purposes, approval is given for the purchase of 20,000,000 ordinary shares in the Company by Peter Stirling and Rosalind Stirling from Lion Bridge Investments Pty Ltd <Quiet Valley Holdings>."

#### Voting Exclusion Statement

For the purposes of section 611 of the Corporations Act the Company will disregard any votes cast on this resolution by or on behalf of Peter Stirling and Rosalind Stirling or any of their Associates, or by or on behalf of Lion Bridge Investments Pty Ltd <Quiet Valley Holdings> or any of its Associates.

The Company, however, need not disregard a vote if:

- it is cast by a person as proxy for a person who is entitled to vote, in accordance with the directions on the proxy form; or
- it is cast by the chairperson of the meeting as proxy for a person who is entitled to vote, in accordance with a direction on the proxy form to vote as the proxy decides.

Associates means "associate" or "associated entity" as defined by section 9 of the Corporations Act 2001 (Cth).

# AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED ACN 109 469 383 NOTICE OF EXTRAORDINARY GENERAL MEETING

#### Voting by Proxy

- (a) Right to appoint Each shareholder has the right to appoint a proxy to attend and vote for the shareholder at this meeting.
- (b) Two proxies To enable a shareholder to divide their voting rights a shareholder may appoint two proxies. Where two proxies are appointed:
  - i) a separate Proxy Form should be used to appoint each proxy, and
  - ii) the Proxy Form may specify the proportion, or the number of votes that the proxy may exercise, and if it does not do so the proxy may exercise half of the votes.
- (c) Who may be a proxy A shareholder can appoint any other individual or body corporate to be their proxy. A proxy need not be a shareholder of the Company. The proxy appointed can be described in the Proxy Form by an office held, for example, "the Chair of the Meeting".
- (d) Signatures of individuals In the case of shareholders who are individuals, the Proxy Form must be signed:
  - i) if the shares are held by one individual, by that shareholder, or
  - ii) if the shares are held in joint names, by all shareholders.
- (e) Signatures on behalf of companies in the case of shareholders who are companies, the Proxy Form must be signed:
  - i) if it has a sole director who is also sole company secretary, by that director (and stating that fact next to, or under, the signature on the Proxy Form), or
  - ii) in the case of any other company, by either two directors or a director and company secretary indicating the office held by signing in the appropriate place.

The use of the common seal of the company, in addition to those required signatures, is optional.

- (f) Other authorised person If the person signing the Proxy Form is doing so under power of attorney, or is an officer of a company outside of (e) above but authorised to sign the Proxy Form, the power of attorney or other authorisation (or a certified copy of it), as well as the Proxy Form, must be received by the Company's registry, Registries Limited by the times and date at the place in (g) below.
- (g) Lodgement place and deadline A Proxy Form accompanies this notice. To be effective, Proxy Forms (duly completed and signed) must be received by the Company's registry, Registries Limited, not later than 3.00pm 28 March 2011. Proxies may be lodged:
  - i) by hand to Share Registry Registries Limited, Level 7, 207 Kent Street, Sydney NSW 2000, Australia, or
  - ii) by post to Share Registry Registries Limited, GPO Box 3993, Sydney NSW 2001, Australia or
  - iii) by facsimile to +61 2 9290 9655,.
- (h) A Proxy Form accompanies and forms part of this Notice of General Meeting.

By Order of the Board of Directors

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Susan Williams
Company Secretary

AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED

21 February 2011

#### AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED

#### ABN 109 469 383

#### **EXPLANATORY STATEMENT**

The purpose of this Explanatory Statement is to provide Shareholders with all information known to the Company which is material to a decision on how to vote on the Resolution in the accompanying Notice of Extraordinary General Meeting. This Explanatory Statement should be read in conjunction with the Notice of Extraordinary General Meeting. Capitalised terms in this Explanatory Statement have the same meaning as defined by section 9 of the *Corporations Act 2001 (Cth)*...

#### Introduction

AUSTRALIAN SMALL SCALE OFFERINGS BOARD LIMITED ("Company") is seeking to approve

Resolution 1 – Approval the purchase of 20,000,000 ordinary shares in the Company by Peter Stirling and Rosalind Stirling from Lion Bridge Investments Pty Ltd <Quiet Valley Holdings>

Peter Stirling and Rosalind Stirling seek approval to increase their joint shareholding from 27,995,110 shares to 47,995,110 shares through the acquisition of issued shares currently held by Lion Bridge Investments Pty Ltd <Quiet Valley Holdings>.

This acquisition is subject to Shareholder approval under *Item 7 of section 611* of the *Corporations Act 2001 (Cth) (the Act)*.

In accordance with Item 7 of section 611 of the Act and Australian Securities and Investment (**ASIC**) Regulatory Guide 74.8, the following information about the acquisition that is material to the decision on how to vote on the Resolution, is provided as follows:

- 1. The purchasers proposing to make the acquisition are Peter Stirling and Rosalind Stirling as joint shareholders. Peter Stirling is a director of Australian Small Scale Offerings Board Limited.
- 2. The maximum extent of the increase in the purchaser's voting power in the Company that would result from the acquisition would be 20,000,000 ordinary shares.
- 3. The voting power that Peter Stirling and Rosalind Stirling or their Associates would have as a result of the acquisition would be 47,995,110.
- 4. The maximum extent of the increase in the voting power of Peter Stirling and Rosalind Stirling or their Associates that would result from the acquisition would be 20,000,000.
- 5. The voting power that Peter Stirling and Rosalind Stirling or their Associates would have as a result of the acquisition would be 34.117% of the total ordinary shares.
- 6. Peter Stirling and Rosalind Stirling have stated the following in relation to or as a result of the purchase, they or their Associates have no intention to:
  - a. appoint an additional director to the Company;
  - b. change the business of the Company;
  - c. inject further capital into the Company;
  - d. make any changes to the employment of the present employees of the company;
  - e. transfer any property between the Company and the vendor or purchaser or any person associated with any of them;
  - f. otherwise redeploy the fixed assets of the Company; or
  - g. change the financial or dividend policies of the Company
- 7. The purchase, if approved by shareholders, will be completed prior to 1 May 2011.

## **ANNEXURE 1. DIRECTORS' REPORT**

In accordance with ASIC Regulatory Guide 74.9 the directors of the Company provide the following information:

- 1. The director, Peter Stirling abstained from voting on the proposal to put the resolution to the shareholders as he has a personal interest in the purchase, being one of the joint purchasers.
- 2. The remaining Directors of the Company recommend that shareholders approve the purchase. The resolution will allow the transfer of voting rights to Peter Stirling and Rosalind Stirling to such an extent whereby they jointly hold thirty-four point point one one seven per cent (34.117%) of the Company and therefore will have considerable voting rights compared with minority shareholders. The Directors ask all shareholders to consider this issue in their decision making. In making this recommendation to support the resolution the remaining Directors recognise this issue but remain committed to putting this resolution to the shareholders.
- 3. The remaining Directors are of the opinion that the increased shareholding by Peter Stirling and Rosalind Stirling and the commitment by Peter Stirling as a Director will be of benefit to ASSOB and its existing sharholders. Peter Stirling has a long-standing interest in advancing the SME sector. As a journalist and publisher, he has written extensively about the operating environment for small businesses in Australia, and believes that future job creation is tightly linked to the health and prosperity of the SME companies. Finance for growth is one key issues facing smaller businesses, and he believes that ASSOB has vital and creative role to play in helping to direct equity funding into this sector. Improving the equity base and balance sheet of smaller companies will also improve their access to loan funds. As a successful business owner, who built his publishing and media family business from the ground up over more than two decades, he has an intimate knowledge of the challenges and dynamics of building a successful business, and will bring those skills and experience to the board of ASSOB.



# Australian Small Scale Offerings Board Limited

ABN 21 109 469 383

#### FOR ALL ENQUIRIES CALL:

(within Australia) 1300 737 760 (outside Australia) +61 2 9290 9600

### **FACSIMILE**

+61 2 9290 9655

#### **ALL CORRESPONDENCE TO:**

Registries Limited GPO Box 3993 Sydney NSW 2001 Australia

## Your Address

This is your address as it appears on the company's share register. If this is incorrect, please mark the box with an "X" and make the correction on the form. Securityholders sponsored by a broker should advise your broker of any changes. Please note, you cannot change ownership of your securities using this form.

«Holder Id»

# «NameAddress\_1»

«NameAddress\_2»

«NameAddress 3»

«NameAddress\_4»

«NameAddress\_5»

## YOUR VOTE IS IMPORTANT

FOR YOUR VOTE TO BE EFFECTIVE IT MUST BE RECORDED BEFORE 3.00 PM MONDAY 28 MARCH 2011

#### TO VOTE BY COMPLETING THE PROXY FORM

# **STEP 1 Appointment of Proxy**

Indicate here who you want to appoint as your Proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If you wish to appoint someone other than the Chairman of the Meeting as your proxy please write the full name of that individual or body corporate. If you leave this section blank, or your named proxy does not attend the meeting, the Chairman of the Meeting will be your proxy. A proxy need not be a security holder of the company. Do not write the name of the issuer company or the registered securityholder in the space.

## Proxy which is a Body Corporate

Where a body corporate is appointed as your proxy, the representative of that body corporate attending the meeting must have provided an "Appointment of Corporate Representative" prior to admission. An Appointment of Corporate Representative form can be obtained from the company's securities registry.

# Appointment of a Second Proxy

You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the company's securities registry or you may copy this form

To appoint a second proxy you must:

- (a) complete two Proxy Forms. On each Proxy Form state the percentage of your voting rights or the number of securities applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded.
- (b) return both forms together in the same envelope.

# STEP 2 Voting Directions to your Proxy

You can tell your Proxy how to vote

To direct your proxy how to vote, place a mark in one of the boxes opposite each item of business. All your securities will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of securities you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

## STEP 3 Sign the Form

The form **must** be signed

In the spaces provided you must sign this form as follows:

Individual: This form is to be signed by the securityholder.

**Joint Holding:** where the holding is in more than one name, all the securityholders must sign.

**Power of Attorney:** to sign under a Power of Attorney, you must have already lodged it with the registry. Alternatively, attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: this form must be signed by a Director jointly with either another Director or a Company Secretary. Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. Please indicate the office held by signing in the appropriate place.

#### STEP 4 Lodgement of a Proxy

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below not later than 48 hours before the commencement of the meeting at **3.00pm on Monday, 28 March 2011**. Any Proxy Form received after that time will not be valid for the scheduled meeting.

Proxies may be lodged using the reply paid envelope or:

BY MAIL Share Registry – Registries Limited, GPO Box 3993, Sydney NSW

2001 Australia

**BY FAX** + 61 2 9290 9655

IN PERSON Share Registry - Registries Limited, Level 7, 207 Kent Street, Sydney

NSW 2000 Australia

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**Director/Company Secretary** 

/2011

Director

Sole Director and Sole Company Secretary

Contact Name